



**STRUCTURE
TITLE SERVICES**

7401 Wiles Road, Suite 114
Coral Springs, FL 33067
Phone: (954)509-3752 Fax: (954)509-3742

Sellers Name: _____

Property Address: _____

Mortgager: _____

Realtor for Seller: _____

Short Sale Required Documents

_____ TWO (2) YEARS TAX RETURNS (Years collected or needed _____, _____)

_____ W-2'S AND / OR 1099'S

_____ LAST TWO (2) MONTHS PAYSTUBS (Months collected or needed _____, _____)

_____ FOUR (4) MONTHS CURRENT BANK STATEMENTS
(Months collected or needed _____, _____, _____, _____)

_____ HARDSHIP LETTER

_____ CURRENT LIST OF MONTHLY EXPENSES

_____ LISTING AGREEMENT

_____ SALE / PURCHASE CONTRACT

_____ PRE APPROVAL LETTER OR PROOF OF FUNDS FROM NEW BUYER

_____ AUTHORIZATION TO RELEASE INFO TO STRUCTURE TITLE

_____ ADDENDUM TO PURCHASE / SALE CONTRACT FOR STRUCTURE TITLE

Please forward all correspondents and needed documents to:

Fax: (877)503-7227

Email info@structuretitle.com